

**TIMINGS** \*Approximate timings

## **HBF AGM & ANNUAL INDUSTRY LUNCH** Thursday April 23 2020



London Marriott Hotel Grosvenor Square, WK1K 6JP

Taking place on Thursday 23 April at the London Marriott Hotel Grosvenor Square, the HBF AGM and Annual Lunch commences with the AGM and Members Meeting and is followed by a drinks reception and the annual lunch.

| 13.00. URE ACM **Places note this receiving is only open to nor Members and is free to attend  |   |  |
|--|---|--|
| 12.00 - HBF AGM **Please note this meeting is only open to HBF Members and is free to attend   |   |  |
| 12.15 – Drinks Reception **Open to HBF members and non members   |   |  |
| 13.00 – 15.30 - 3 Course lunch with wine & guest speaker **Open to HBF members and non members   |   |  |
| PRICES - Booking form  |   |  |
| HBF Membership   |   |  |
| (If you are unsure whether your company has HBF membership please call 020 7960 1630)  |   |  |
| Special price for TABLE booking BEFORE the 28th February 2020  |   |  |
| *If you are booking a table AFTER the 28 <sup>th</sup> February 2020 please use the individual pricing*                                      |   |  |
| (Please state number of guests)  | aces for the Lunch (Individual Pricing) Ta                | bles for the Lunch                                 |
| Places for the Members Meeting   | В   | EFORE the 28 <sup>th</sup> February 2020           |
|  | HBF Member £200+VAT pp HB                                 | BF Member TABLE for 10 - £1900+VAT                 |
| Places for the AGM   | HBF Non Member £225+VAT pp HE                             | 3F Member TABLE of 12 - £2280+VAT                  |
| (HBF Members only – no charge)   | NO  | ON Member TABLE of 10 - £2150+VAT                  |
|  | └── NO  | ON Member TABLE of 12 - £2580+VAT                  |
| CONTACT AND PAYMENT DETAILS  |   |  |
| Title •I enclose a cheque made payable Housebuilder Media  |   |  |
| First Name   | total sum of:   |  |
| Surname  | •If wishing to pay by BACS please use the code AGM.       |  |
| Job Title  | A BACS payment was made on(date)                          |  |
| Company  | Royal Bank of Scotland SC:15-10-00/AN: 24215418           |  |
| Address  | RBS, PO BOX 39952, 2 ½ Devonshire Square, London EC2M 4XJ |  |
|  | VAT REGISTRATION NO. 882 6294 86                          |  |
|  | •Credit/Debit Card  |  |
|  | Please debit my Mastercard/Visa/Maestr                    | o/JCB  |
| Particular   | Cardholder name   | For security HBM will                              |
| Postcode   | Card No   | contact you for the last four digits and CVC code. |
| Tel  | Expiry date/  |  |
| Email  | Amount £  |  |
| *A Confirmation email with full event details will be sent to this email address   | Signature   |  |
| RETURN WITH PAYMENT TO: Housebuilder Events, H<br>Housebuilder Media will use the information provided to<br>contact you about this booking. | BF House, 27 Broadwall, London SE1 9PL ev                 | rents@house-builder.co.uk                          |

Housebuilder Media and HBF run a series of business related housebuilding events throughout the year and would like to inform you about them (please tick box)

Yes please, contact me about future Housebuilder Media and HBF Events

No thank you, I do not wish to hear about future Housebuilder Media and HBF Events

(please note that if you tick this box, you will NOT receive information on any future events)

To see a full list of Housebuilder Media and HBF Events please go to www.house-builder.co.uk

## **Cancellation Policy**

Cancellations must be made in writing to the Events Team. Cancellations up to 92 days before the event are fully refundable but subject to a £25 administration fee per booking. Cancellation between 91-71 days before the event - the cancellation charge is 60% of the booking total. Cancellation 70 days and less before the event the cancellation charge is 100% of the booking total. Substitute names can be given at any time.

## **Booking Conditions**

Details of the event were correct at the time of going to print. HBF reserves the right to alter or cancel the programme without notice. A confirmation will be sent to you on receipt of your booking. Payment is required prior to the event and made payable to Housebuilder Media. Invoices cannot be provided, however a VAT Receipt will be issued upon payment. VAT will be charged at the prevailing rate.