



# HBF AGM & ANNUAL INDUSTRY LUNCH

Sponsored by

## Wednesday 8 May 2019



London Marriott Hotel Grosvenor Square, WK1K 6JP

Taking place on Wednesday 8 May at the London Marriott Hotel Grosvenor Square, the HBF AGM and Annual Lunch commences with the AGM and Open Council meeting and is followed by a drinks reception and the annual lunch.

### TIMINGS \*Approximate timings

**10.30 - Members Meeting** \*\*Please note this meeting is only open to HBF Members and is free to attend

**12.00 - HBF AGM** \*\*Please note this meeting is only open to HBF Members and is free to attend

**12.15 - Drinks Reception** \*\*Open to HBF members and non members

**13.00 - 15.30 - 3 Course lunch with wine & guest speaker** \*\*Open to HBF members and non members

### PRICES - Booking form

#### HBF Membership

(If you are unsure whether your company has HBF membership please call 020 7960 1630 )

**Special price for TABLE booking BEFORE the 1<sup>st</sup> March 2019**

**\*If you are booking a table AFTER the 1<sup>st</sup> March 2019 please use the individual pricing\***

#### (Please state number of guests)

Places for the Members Meeting  
(HBF Members only - no charge)

Places for the AGM  
(HBF Members only - no charge)

#### Places for the Lunch (Individual Pricing)

HBF Member £190+VAT pp

HBF Non Member £215+VAT pp

#### Tables for the Lunch

##### BEFORE the 1<sup>st</sup> March 2019

HBF Member TABLE for 10 - £1800+VAT

HBF Member TABLE of 12 - £2160+VAT

NON Member TABLE of 10 - £2050+VAT

NON Member TABLE of 12 - £2460+VAT

### CONTACT AND PAYMENT DETAILS

Title

First Name

Surname

Job Title

Company

Address

Postcode

Tel

Email

**•I enclose a cheque made payable Housebuilder Media**

total sum of:

**•If wishing to pay by BACS please use the code AGM.**

A BACS payment was made on \_\_\_\_\_ (date)

Royal Bank of Scotland **SC:15-10-00/AN: 24215418**

RBS, PO BOX 39952, 2 1/2 Devonshire Square, London EC2M 4XJ

VAT REGISTRATION NO. 882 6294 86

**•Credit/Debit Card**

**Please debit my Mastercard/Visa/Maestro/JCB**

Cardholder name \_\_\_\_\_ Card No \_\_\_\_\_

Expiry date \_\_\_\_\_ Valid from \_\_\_\_\_ Security Code \_\_\_\_\_

Amount \_\_\_\_\_ **Card Billing Details** -HouseNo/Name \_\_\_\_\_

StreetName \_\_\_\_\_ Town/City \_\_\_\_\_

Postcode \_\_\_\_\_ Signature \_\_\_\_\_

\*A Confirmation email with full event details will be sent to this email address

**RETURN WITH PAYMENT TO: Housebuilder Events, HBF House, 27 Broadwall, London SE1 9PL events@house-builder.co.uk**

Housebuilder Media will use the information provided to contact you about this booking.

Housebuilder Media and HBF run a series of business related housebuilding events throughout the year and would like to inform you about them (please tick box)

**Yes please, contact me about future Housebuilder Media and HBF Events**

**No thank you, I do not wish to hear about future Housebuilder Media and HBF Events**

(please note that if you tick this box, you will NOT receive information on any future events)

To see a full list of Housebuilder Media and HBF Events please go to [www.house-builder.co.uk](http://www.house-builder.co.uk)

#### Cancellation Policy

Cancellations must be made in writing to the Events Team. Cancellations up to 92 days before the event are fully refundable but subject to a £25 administration fee per booking. Cancellation between 91-71 days before the event - the cancellation charge is 60% of the booking total. Cancellation 70 days and less before the event - the cancellation charge is 100% of the booking total. Substitute names can be given at any time.

#### Booking Conditions

Details of the event were correct at the time of going to print. HBF reserves the right to alter or cancel the programme without notice. A confirmation will be sent to you on receipt of your booking. Payment is required prior to the event and made payable to Housebuilder Media. Invoices cannot be provided, however a VAT Receipt will be issued upon payment. VAT will be charged at the prevailing rate.